



Privacy Policy

Last updated January 12, 2025

Legacy Life Books LLC values your privacy and is committed to protecting your personal data. This Privacy Policy explains how we collect, use, and protect your information when you use our services, including our website, products, and customer care interactions. By using our services, you agree to this Policy.

Third-Party Services

Our website may contain links to third-party services with their own privacy policies. We are not responsible for these third-party services' privacy practices or content.

Information Collection and Usage

1. When You Contact Us

If you contact us for inquiries, consultations, or feedback, we may collect your name and contact information to follow up on your request. We will only contact you through your preferred method of communication and will protect any personal information shared with us.

2. When You Tell Your Story (Author)

As an Author, you control what personal information you share for your Life Book. This information will only be used to produce the book. You will be asked to sign a consent form before your interview, outlining your responsibilities, how we handle sensitive personal data and your approval of the final book

3. When You Order a Life Book (Client)

To process your order, we will collect the personal data required for payment and delivery. Payment processing is handled by SQUARE, whose privacy policy is available on their website.

4. Third-Party Information

If your Life Book includes information about others, it is the Author's responsibility to ensure accuracy. We process this data only to complete the book.

5. Website Usage

We collect data about your website visits, such as traffic and activity, to improve our services using Google Analytics. You may encounter links to third-party sites, but we are not responsible for their privacy practices.

Marketing Communications

We will contact you for marketing purposes only if you have consented. You can opt out of receiving marketing materials anytime by contacting us at info@legacylifebooks.com. Even if you opt-out, we will still process your personal data to provide the services you have purchased.

Protecting Your Data

We implement safeguards to protect your personal data, whether stored on cloud platforms or processed internally. While we strive to protect your

information, transmitting data over the internet is not completely secure, and you assume the risk when submitting information online.

Disclosure of Personal Data

We may share personal data in the following situations:

- ❖ With Life Book Liaisons and Interviewers for project facilitation.
- ❖ With select third-party service providers that assist with our operations.
- ❖ If Legacy Life Books is acquired or involved in legal proceedings requiring the sharing of data.
- ❖ To comply with legal obligations or protect the rights of Legacy Life Books and its customers.

Your Rights

You have the right to control your personal information, including:

- ❖ Requesting updates, deletions, or changes to your data.
- ❖ Asking us to stop processing your data or to transfer it to another provider.
- ❖ Accessing a copy of the data we hold about you. To exercise these rights, contact us at info@legacylifebooks.com.

Changes to the Policy

Any updates to this policy will be posted on our website, and where appropriate, communicated via email.

Contact Us

For questions, updates, or requests regarding this policy, please email us at info@legacylifebooks.com.

[AUTHOR CONSENT FORM](#)

[TERMS OF SERVICE](#)

[PRIVACY POLICY](#)